



TUTORIAL: Ordering Business Cards for Yourself

Ordering your business cards through the AFN Store is easy as 1-2-3.

STEP 1: Go to www.AFNStore.com Click on "Business Cards" at the top.

BUSINESS CARDS

STEP 2: Choose your quantity: Then choose your front and back design and answer the optional question or upload an optional photo. Then click **ADD TO CART**.

Quantity

Front Design *

Choose the front design you would like for your business cards.

Back Design

If none are chosen, the default back is blank.

Are you a new employee?

- Yes
 No

Picture

OPTIONAL: Upload picture below if A2, C2, or V2 is chosen.

No file selected.
(max file size 128 MB)


Is this a reorder?

- Yes

\$45.00

STEP 3: Click Checkout. Once you are done, click 'Checkout' on the right hand side.

■ CART

✖ **Business Card** 

Design: A2

Backing Option:
Back 2

Quantity:
500 (\$45)

1 × \$45.00

Subtotal: \$45.00

VIEW CART

CHECKOUT

STEP 4: Submit your information. In a few steps, submit your information. [See next page for reference.](#)

1. Fill out your information in the required field.
2. OPTIONAL: If the cards are going to be shipped to a different address that is not the branch, check the box under Ship to Different Address. You also have the option to add in a note to Marketing at this point too.
3. Choose your shipping method. You have 3 choices to ship to Home, Branch, or Corporate Pick up.
4. Select how the Business cards will be charged. You can either pay out of pocket via your credit card through PayPal or charge to the Branch P&L. This is subject to Branch Manager approval.
5. Click Place Order and you are done!

Branch Details

First Name : Last Name :

Title :

NMLS : State License (if applicable)

Branch Address :

Branch City :

Branch State : Branch Zip :

Email Address : Office Phone :

Mobile Phone Fax Number

Website

1

Ship to a different address?

Order Notes

Notes about your order, e.g. special notes for delivery.

2

Your order

Product	Total
Streamer Fan * 1	\$1.92
Subtotal	\$1.92
Shipping	<input type="radio"/> Ship to Home: \$5.95 <input type="radio"/> Ship to Branch (Charges are subject to approval from branch manager.) <input checked="" type="radio"/> Local Pickup at Corporate Office Only (Free)
Total	\$1.92

3

- P&L Charge

You can request to have your P&L charged. Charges are subject to approval from branch manager.

4

- PayPal     What is PayPal?

PLACE ORDER

5

If you are ordering for multiple people, rinse and repeat, with the exception of Step 4, #1. Fill out the information for the person you are ordering for during that step. All orders will be viewable in your account.