

OPEN HOUSE FLYERS

Flyer Creation Application

FAST START GUIDE

Select Flyer



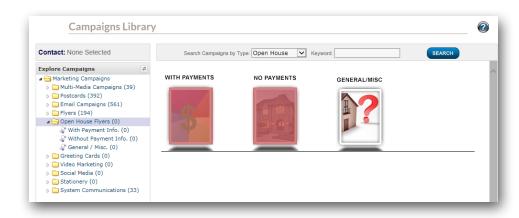
1 Log into your account.

NOTE: Instructions appear on each page of the application. Please be sure to review.

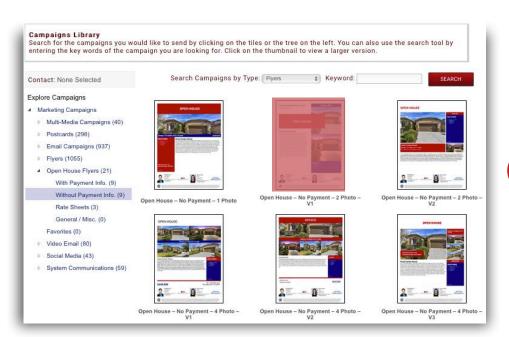


Click on the "MARKETING TAB"

Click on the "OPEN HOUSE FLYERS ICON"

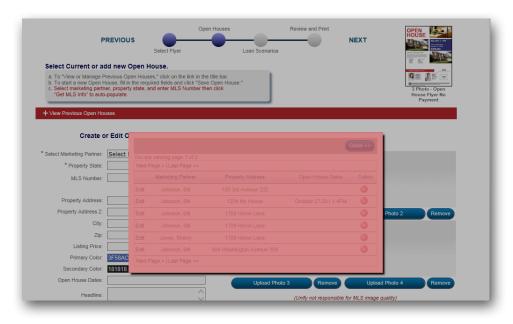


Select the icon for the type of flyer you want to create "WITH PAYMENT" or "NO PAYMENT".



Select the Icon for the flyer design you want to edit.

Open Houses



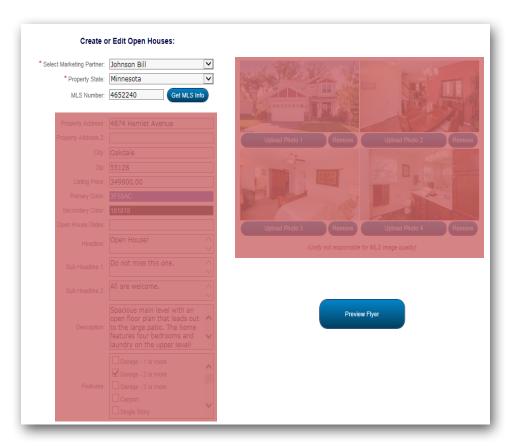
To "View or Manage Previous Open Houses," click on the link in the title bar.



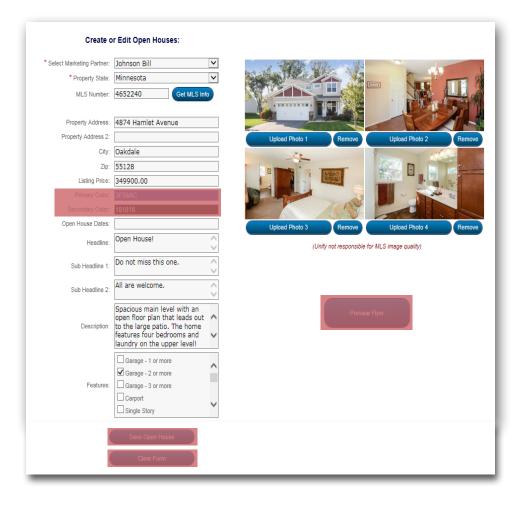
7 To begin select your Marketing Partner and Property State.



Enter the MLS Number and click "Get MLS Info" to auto-populate the form from the MLS



If you are not using a MLS number add your own photos and text.



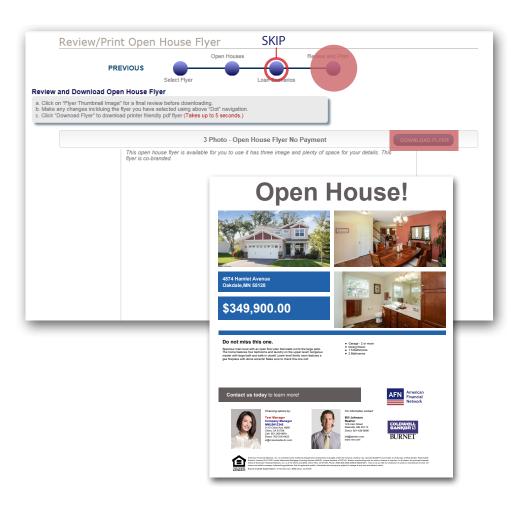
You can use the color pickers to change your flyer colors.

11 Click "Save Open House".

You can preview your flyer by clicking on the "Preview Flyer Button" after saving.

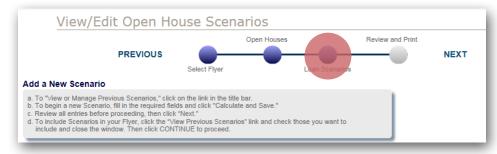
To clear the form at any time click the "Clear Form Button"

Loan Scenarios

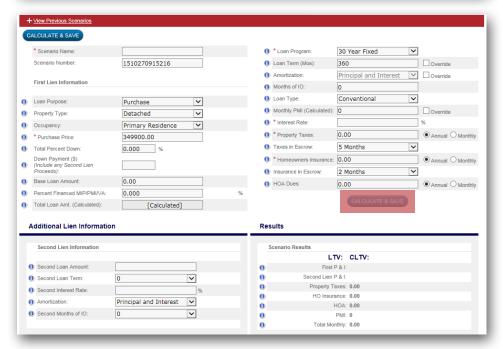


If you are using a "NO PAYMENT" flyer template skip the "Loan Scenarios" step and go to the "Review and Print" step, read and acknowledge the terms by checking the required box, then click the "Download Flyer Button".

Your flyer will download into a PDF format you can save.



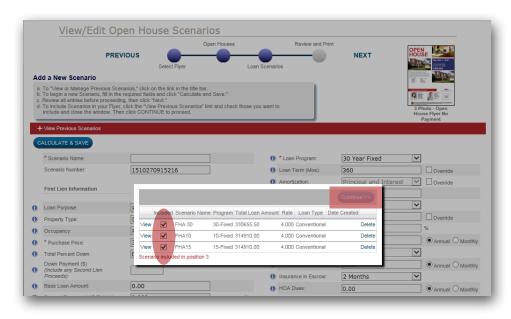




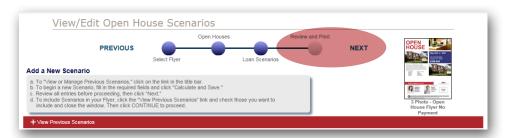
If you are using a "WITH PAYMENT" flyer template go to the "Loan Scenarios" step.

To "View or Manage Previous Scenarios," click on the link in the title bar.

To begin a new Scenario, fill in the required fields and click "Calculate and Save."

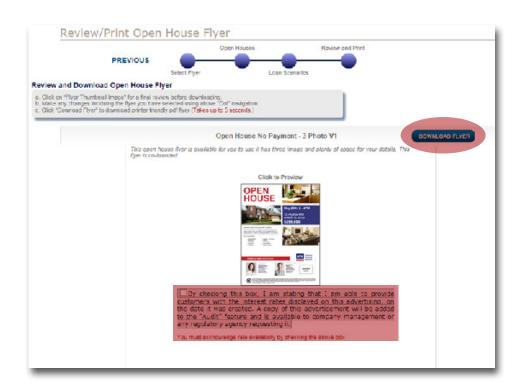


To include Scenarios in your Flyer, click the "View Previous Scenarios" link and check those you want to include and then click CONTINUE to proceed.



Review all entries before proceeding, then click "Next" or go to the "Review and Save" step.

Review & Save



- Before you can download your flyer you must read and acknowledge the terms by checking the required box.
- Click the "Download Flyer Button". Your flyer will download into a PDF format you can save.
- If you need to go back and make changes use your browser window's back buttons and make your changes then click the "Download Flyer Button".